

CHECKLIST

REGISTRATION 2009, SOCCER CHELSEA



Be sure to do all the following when completing your Soccer Chelsea 2009 registration in order to ensure it is accepted:

- Fill out and sign the Quebec Soccer Federation (FSQ) *Bordereau d'affiliation des membres* form for each player. Include: name, phone number(s), address, sex, birth date, e-mail and signature (of parent or guardian if the player is under 14 years old). Please note medical conditions, e.g. asthma, diabetes, that you wish to make the Club or coaches aware of in the section entitled *Réservé au club*. Only an original bilingual form **printed in green ink** will be accepted; **photocopies will not be accepted by the FSQ**.
- Supply a recent photo, cut to 32mm by 32mm (1.25 inches by 1.25 inches) square, except no photo required for players born in 2003 or 2004 or Adult-Recreational players. Print the name of the registrant on the back of the photo. Bring your photo on registration night since no one will be taking photos that night.
- Fill out the Fees Calculation Form - one per family. The oldest youth registrant and any senior or O35 player pays the full fee. Other youth players receive a 10% discount if they all register at the same time before March 14, 2009. You can add remarks at the bottom of the form. To receive a 2009 tax receipt, the person paying must supply an e-mail address and inform the registrar if it changes.
- Remit the appropriate registration fees (**Box [F]** of the pre-March 14 Fees Calculation Form), including the \$25 charge per applicant if after March 13, 2009, by cheque payable to the Municipality of Chelsea or cash (or Interac, but only if paying at the Municipal office). **Payments after April 17, 2009 are made to Soccer Chelsea.**

NOTES:

- The Municipality of Chelsea will not accept any *Bordereaux d'affiliation* which is incomplete, unsigned, without a photo, when required, or submitted without payment.
- **Incomplete *Bordereaux d'affiliation* will not be processed** until problems are resolved.
- **Important deadlines.** Programs fill up fast. *Youth players are guaranteed a place only if they register before March 14, 2009. Adult players (born before 1991) must register before March 14 and must also have played with Soccer Chelsea in the summer of 2008 to be guaranteed a place.* New adult registrations and registrations filed after March 13, 2009 may be refused if a program is full or if a league deadline has expired. No registrations will be accepted at the Municipal office after April 17, 2009. After that date, registration will be accepted by the Registrar (Jake Blair, 827-2462;jakeb@videotron.ca) only if the program for that age group is not full.
- Pre-completed *Bordereaux d'affiliation* for those who were registered in 2008 and residents of Chelsea in 2008 will be available at the Municipality. Just make any corrections by hand, sign and submit them.
- **EVERYONE involved in Soccer Chelsea**, as player, coach, manager, trainer, referee, administrator, member of the executive, or assistants, must complete an FSQ *Bordereau d'affiliation on blue paper*. Coaches and assistant coaches must sign a consent to a police background check, if they did not do it in 2008.

For additional info consult www.soccerchelsea.ca or Jake Blair, Registrar, Soccer Chelsea at (819) 827-2462 or jakeb@videotron.ca.

